

Who may qualify?

Students whose parents together fall into one of the following categories:

- You are in receipt of Income Support
or
- Employment Support Allowance [income related]
or
- Income Based Job Seekers Allowance [not contribution based]
or
- You are entitled to child tax credits with joint income no greater than £16,190 per annum as shown on your Tax Credits Form [TC602] from the Inland Revenue. **If you receive Working Tax Credit you are NOT eligible**
or
- You are in receipt of support under Part VI of the Immigration and Asylum Act 1999
or
- You are in receipt of the guarantee element of State Pension Credit and this is the family's sole income
or
- Universal Credit

What support is available?

1. **Travel Assistance:** John Cabot Academy will subsidise 50% of school bus travel cost from the student's home to the Academy and return from the Academy to home for students who live outside a radius of three miles from the Academy. We will arrange for 50% of the travel cost to be invoiced direct to the Academy by the operators of the Academy Bus Service.
2. **Academy meals:** Lunch will be provided free of charge to the value of our main meal and dessert.
2. **Academy uniform:** If you qualify for support, you will be eligible to receive an Academy Blazer free of charge. This support is available for eligible students in Years 9 and 11.

If you qualify for **UNIFORM SUPPORT** we will purchase your child's Blazer for you and have it delivered to your home address. You must notify us of the size you require on the application form. Sample Blazers will be available to try on for size at the Academy.

In order to claim your Blazer free of charge, you **MUST** complete this application form, provide evidence of the benefits you are in receipt of, and send both to us at the Academy by **Wednesday 5 July 2017**. John Cabot Academy will be placing one bulk order at this time.

John Cabot Academy provides this funding directly from its allocated budget. This funding is not guaranteed and may be withdrawn at any time at the discretion of the Principal.

How to apply

Complete the attached application form. The application form details which documents are required as evidence for your claim. All documents sent must be current and not over three months old.

Please ensure you complete your application and send all evidence in promptly, as support is not backdated, to:
The Admissions Officer
John Cabot Academy
Woodside Road,
Kingswood
Bristol BS15 8BD

PLEASE NOTE:

If your circumstances change you MUST inform the Admissions Officer immediately as this may affect your entitlement.

John Cabot Academy reserves the right to review an application at any time.

To be completed by the Parent or Guardian (block capitals)

Which would you like to claim for? Please tick:

travel assistance Free Academy meals

Academy Blazer: **boy/girl** [delete as applicable]

Please confirm which Blazer size is required

(to claim a free Blazer, return your application by Wednesday 5 July 2017)

Student surname

Student forename[s]

Date of birth/...../..... [e.g. 06/01/2006] Tutor group

Gender please tick male female

Parent/Guardian Surname

Title (Mr/Mrs/Miss/Ms)

First name(s)

If the partner you live with is the parent or guardian of your child, and they receive Income Support or other benefit, please complete the following:

Their surname

Title (Mr/Mrs/Miss/Ms)

Their first name(s)

Your present address

Postcode Telephone.....

Previous address
if less than 1 year
at your present
address

over...

What benefits do you receive?

- Income Support yes no
- Employment Support Allowance [income related] yes no
- Income Based Job Seekers Allowance [not contribution based] yes no
- Child Tax Credit only, **not Working Tax Credit** yes no
- Support from the National Asylum Support Service yes no
- Guarantee Element of State Pension Credit yes no
- Universal Credit yes no

	Parent/Guardian 1	Parent/Guardian 2
Address of your Benefit Agency Office		
or your Inland Revenue Office		
Payee's Reference Number		

Declaration

I/WE ARE NOT IN RECEIPT OF WORKING TAX CREDIT.

I declare that the information I have given here is true and complete, and authorise the Academy to check the details with the **Benefit Agency or Inland Revenue** if they so wish.

Signed..... Parent/Guardian 1 Date

Signed..... Parent/Guardian 2 Date

We require the following documentation, relevant to the benefits you receive, in respect of both parents/guardians, along with the completed Application Form in order to process your request:

- a letter dated within the last 3 months from your Benefit Agency Office showing that you receive Income Support, Income related Employment and Support Allowance or Job Seeker's Allowance [Income Based]
- OR** ■ a copy of your TC602 notice [all pages] for 2017-2018 [valid if you have an income under £16,190.00 and DO NOT receive Working Tax Credit]
- OR** ■ a copy of your 'Pension Credit M1000 Award Notice' showing that you are in receipt of the 'Guaranteed Element' of Pension Credit
- OR** ■ a copy of your letter **(listing all children)** from the National Asylum Support Service [NASS] confirming that you receive support under Part VI of the Immigration and Asylum Act 1999].
- OR** ■ a copy of your Universal Credit award notice.

We will write to you to confirm the outcome of your application.

The Academy normally retains a skeleton staff during holiday periods and photocopying facilities are available at Reception.

COMPLETED FORMS AND ENCLOSURES SHOULD BE SENT TO:

The Admissions Officer, John Cabot Academy, Woodside Road, Kingswood, Bristol BS15 8BD