

## Supporting High Standards

**In assemblies taken since the start of the year, students have been reminded about our expectations on a variety of issues.**

By doing this we wish to ensure that students are very clear on how we expect things to be done at JCA. We take this approach at the beginning of each year so that our community is orderly, safe and an enjoyable place for everyone to learn and work. I have decided to summarise the key points here so that parents/carers and our wider community can be kept fully informed.

### Summary: Punctuality



Students need to be in school at 8.35am in order to be ready to start lessons promptly at 8.40am. Being on time is an essential component of being a good learner. Being on time also shows respect for peers and teachers alike. When a student walks late into class it disturbs others and stops learning. Please can we ask that parents/carers do their best to ensure that students leave home early enough to get to school in good time and to take traffic delays into account where these are predictable.

### Uniform & Piercings

Students wear their uniform very well indeed when in school and parents/carers can assist us by ensuring, in particular, that all students wear trousers and shoes [which meet our expectations](#). There are a very small number of students who do not meet these expectations. We will maintain a communication with home to explain our expected standards where these are not met.

In order to maintain high standards, facial piercings of any kind are not allowed in school and students will be isolated from other students should they come to school with piercings, even if they are covered up. Students also need to be in proper school shoes. Please see our website for further clarification. Trainers or daps are not permitted, even if they are black. Hoodie jackets, leather jackets, denim jackets or cardigans are similarly not permitted in Years 7-11.



Hair styles and colours must meet our rules on uniform and appearance and we ask that you check with your child's Head of Community if you are in doubt. For more details on our uniform requirements from our website, please click [here](#)

### Mobile Phones

We do not permit students in Years 7-11 to have mobile phones from 8.40am to 3.00pm. If these items are seen between these times without permission, or if they are seen being used inappropriately, they will be confiscated.



### Winter is coming

As the light diminishes in the morning and after school, students must ensure that they can be seen and, if cycling, wear a helmet to ensure that they are safe.



### Students who are unwell



If your child is unwell, it is essential, in the first instance, that they visit **reception**. At this point, a decision will be made whether to make contact with you to organise whether your child needs to go home. Please can I ask that you ensure your child knows the procedure so that we can always account for the whereabouts of all of our students.

### Serious incidents

We are encouraged by the DfE to fully explain our policy on 1) [drugs use](#) and/or possession, 2) weapons possession/use and [behaviour](#) and [exclusions](#). In our assemblies, students are reminded, from time-to-time, that a permanent exclusion from school would be likely if these rules were to be broken.

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## Food Allergens Reminder

**A few weeks ago, we advised parents that Sodexo were introducing an enhanced process to ensure that they can keep children who have food allergies safe, as they are legally obliged to do.**

If Sodexo do not have any medical evidence from a doctor or dietician regarding the allergy then they will only be able to offer a plain jacket potato to students who may have an allergy, until such time that evidence is received.

Parents of students who are currently listed as having an allergy have been emailed directly this week with a form to complete confirming the details.

If your child suffers from a food allergy and you have not received an email, please contact our catering manager, Louise Caines, on 0117 9882511 or by email at: [louise.caines@sodexo.com](mailto:louise.caines@sodexo.com)

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## Parent Councillor Election

**A vacancy has arisen for a parent councillor to join the governance team at John Cabot.**

The governance role is to act as a “critical friend” to the Academy with the goals including ensuring student safety and improving student outcomes. The specific Terms of Reference are on the JCA web site under Academy Council.

This is a four year role and the time commitment involves one Council meeting per term (from 4.00pm), one working group meeting per term (on a Friday from 8.00am) and attending 1 – 2 governor training sessions per year. The role also involves acting as a Link Councillor on a specific subject, for example, Pupil Premium (PP), Special Educational Needs (SEN), and therefore spending time in the Academy to fully understand the subject.

We welcome interest from across the JCA parent community and are looking for a councillor who operates as part of a team and has the best interests of the whole student population at heart.

All parents and carers are eligible to stand for election, except:

- Persons liable to be detained under the Mental Health Act 1983
- Undischarged bankrupts
- Persons recently convicted of a serious offence
- Persons disqualified under the Company Directors Disqualification Act 1986
- Persons subject to disqualification as a Charity Trustee
- Persons whose employment is prohibited or restricted
- Persons disqualified from being proprietors of independent schools
- Persons on the DfES List 99 (this is a list of people banned from working with children)

If you would like to put your name forward, please complete the tear-off slip at the foot of the letter that was emailed home on 3 October, and return it to the Academy Friday 13 October. If you do not have a copy of the letter, or for more information on the vacancy, please email the Clerk to Council, Linda Corbidge, at: [linda.corbidge@clf.cabot.ac.uk](mailto:linda.corbidge@clf.cabot.ac.uk)

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## Collabro

**Jessica Griffin (Y7) successfully auditioned to be part of the choir who will be backing Collabro (2014 Britain’s Got Talent winners) on their UK tour.**

Jessica will be performing on Monday 13 November at the Colston Hall, starting at 7pm. We look forward to bringing you some more information and pictures after the event. Good luck Jessica!

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## Macmillan Cake Sale

Well done to a group of Y10 students who helped raise almost £124 for Macmillan Cancer Support last Friday with a cake sale.



The girls wanted to get involved in the Macmillan National Coffee Morning event and brought in several delicious homemade cakes, which went down very well with staff and students! A big thank you to everyone who supported this event.

The students involved were Jorja and Shau'ri Wiggins, Umamah Hussain, Scarlett Hutton, Ellie Kadioglu and Emily Sheppard. Shau'ri and Jorja have written the following:

“On Friday 29 September, Shau'ri Wiggins, Jorja Wiggins, Ellie Kadioglu, Scarlett Hutton, Umamah Hussain and Emily Sheppard from Year 10 held a cake sale to raise money as part of ‘The World’s Biggest Coffee Morning’ for Macmillan Cancer Support. Macmillan are such an inspirational and caring charity who devotes their time to give virtual and personal advice for people affected by cancer. What they do is amazing and really helps people when they are going through a hard time so we just wanted to give and lend a hand to thank them for their awesome work.

At break time, we sold homemade bakes ranging from chocolate and biscuit bricks, tiny pop cakes, cupcakes, cookies and indulgent cake slices. Our late night oven watching and sugar dusting paid off as we sold almost everything we baked. Generous donations were also made by teachers after school when the twin duet popped into staff offices to give some energy on a Friday afternoon whilst collecting for the cause. We'd like to thank, with all our hearts, the people that bought a cake and donated to this charity as with your help we managed to raise a staggering £123.80 and we could not have done it without you. We are really appreciative of our community for how generous you are and are extremely proud to be able to donate this amount.”

## Detentions

Below is a summary of how our detentions system works, clarifying how and when detentions are issued.

### T15s

If a student is given a score of 3 in a lesson they will be issued a T15 which is a short detention with their teacher immediately after school. This provides an opportunity to discuss changes that can be made to behaviour and how to make better choices to improve learning.

### Social / Lateness Detentions

Please note that if a student is late to school (after 8.40am) they will receive an automatic lunch detention. A slip will not be issued and they are expected to arrive to the detention at lunchtime. Y8-11 in TF5 at 12.20pm, Y7 with their HoC at 1.10pm.

If a student fails to attend this detention, they will be escalated to a T60 on a Wednesday or Friday after school. They will be required to stay until 4.05pm and will need collection or alternative transport home.

### Curriculum Detentions T30

Curriculum detentions take place on a Mon, Tues, Weds and will be issued when a student has received a 4 in the lesson and has been referred to another classroom. These detentions finish at 3.30pm. Students may have a slip and a text message will be sent home the day before. If a student does not attend they will receive an SLT T60 detention.

### SLT T60 & T90 Detentions

SLT detentions take place on Wednesday and Friday after school for students who have missed a T30 or Lateness Detention, or have been involved in a serious incident that requires a longer sanction. Parents / carers will be contacted either by text message or phone call regarding this detention. Students may also have a slip to remind them. Any non attendance at this detention will result in further escalation.

## Dates for the Diary

Below are a number of key dates into the near future that parents may wish to be aware of:

Years	Event
All years	Admissions Open Mornings, Tues 10 Oct – Fri 13 Oct Term 1 ends, Thursday 19 October Inset day for staff, Friday 20 October CLF Conference, Monday 30 October (all CLF academies closed) Term 2 begins, Tuesday 31 October Senior Maths Challenge, Tuesday 7 November Admissions Day, Friday 8 December (Academy closed to existing students)
Year 7	Y7 Parents' Evening, Thursday 30 November, 3.45pm – 6.15pm Y7 Pantomime trip, Thursday 14 December
Year 8	
Year 9	Y9 Meningitis vaccinations, Tuesday 17 October
Year 10	Y10 Parents' Evening, Thursday 16 November, 3.45pm – 6.15pm
Year 11	Y11 Parents' Evening, Thursday 19 October, 3.45pm – 6.15pm
Sixth Form	P16 Open Evening at BBA, Wednesday 11 October P16 Parents' Evening at BBA, Thursday 23 November

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## Lost Property

We currently have the following items of lost property on reception:

North Face black hoodie  
Black and brown patterned glasses  
Brown and blue inhaler  
Black watch found in PE changing room

Best wishes  
**Mr S White**  
Principal