

# Example CV One

A **16 year old** applying for an Apprenticeship in Engineering

Samantha Jones  
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## Personal Profile:

I am a well organised, hard working student who enjoys a range of subjects. I'm really enthusiastic about all things mechanical and electrical and take every opportunity to expand my understanding and knowledge. I have thoroughly researched the Apprenticeship Programme and feel positive that this opportunity would allow me to work and study effectively and develop my skills in an exciting and hands on way.

## Skills:

- ♦ Team working - active member of the school council and hockey team.
- ♦ Self management - all assignments and projects delivered on time.
- ♦ Communication - working with staff and customers in the bike shop.

## Qualifications:

Higher Diploma in Engineering. Specialist learning: resistant materials. My student project involved designing a water pump for use in developing countries. Additional learning: Spanish.

GCSE Maths: C                      GCSE Science [Triple Award]: C                      GCSE IT: C  
GCSE English: D                      GCSE Physical Education: D

## Education:

New Town City Academy, 2005-2010  
Priory Hill Primary School, 2000-2005

## Experience of work:

December 2009-present: Clips & Bits Cycle Shop, Saturday sales assistant. This job involves serving customers, displaying new stock, helping customers choose the right bike for their needs, booking in bike repairs and carrying out minor repairs.

May 2008: work experience at Future Tec Engineering [automotive]. Worked with the hybrid development team that was quality controlling an advanced cooling system. Also spent time exploring system controls with the IT department.

## Interests:

Cycling - I'm a member of the New Town U18 Cycle Club. I enjoy speed trials, mountain biking and customising bikes for friends and family.

Hockey - I played for the school team for three years. I hope to continue with a college team.

## References:

Mr B Carter	Mr D Henderson
Head of KS4 Engineering	Clips & Bits Cycle Shop
New Town City Academy	23 Long Road
Bellvue Road	New Town NT1 3BZ
New Town NT2 8TM	